

# **Leigh Academies Trust Standards Committee**

## **Terms of Reference**

### **1. Governance**

- 1.1 The Committee shall be managed in accordance with the Articles of Association.
- 1.2 The establishment, Terms of Reference, Membership, and any Constitution, will be reviewed by the trustees annually.

### **2. Membership**

- 2.1 The Committee will have no more than 10 members, drawn from Academy Boards or co-opted by the committee.

### **3. Meetings**

- 3.1 The Committee will meet three times per academic year, in advance of the main Trust Board meetings.
- 3.2 The Chief Executive and Academies Directors are entitled to attend all Committee meetings. Designated Principals or other stakeholders may attend at the request of the chair or CEO .

### **4. Quorum**

The quorum for meetings of the Committee is 3 external governors. Non-Executive Trust Directors present at the meeting will also count in determining whether a quorum exists.

### **5. Responsibilities**

- 5.1 The Committee will oversee:-
  - 5.1.1 the curriculum policies across the Trust;
  - 5.1.2 the standards of education and personal development across the Academies;
  - 5.1.3 a review of statutory and local targets to ensure the Academies deliver a broad and balanced curriculum in keeping with the Trust's aims and legal requirements;
  - 5.1.4 the adoption and implementation of staffing policies and procedures to ensure that academic and personal-development standards are achieved and maintained and all principles of good and fair employment practice are adhered to and legal requirements fulfilled;
- 5.2 The Committee will consider proposals from the Chief Executive, Academies Directors, Principals or other stakeholders.

- 5.3 The Committee will approve actions and report to the Board on:
  - 5.3.1 academic and personal-development standards achieved in the academies;
  - 5.3.2 quality of target setting and the policies being implemented to achieve them as defined in the Academy Performance Agreements (APA) including the annual statutory and non-statutory student performance targets;
  - 5.3.3 the staffing establishment and structure (teaching and non-teaching), especially if there are significant vacancies and at least annually in relation to the budget and the Academy Performance Agreements;
  - 5.3.4 Trust wide curriculum development and implementation including within individual or group Academies.
  - 5.3.5 ensuring balanced treatment of political issues.
  
- 5.4 The Committee will:-
  - 5.4.1 review the outcomes of any Ofsted inspections;
  - 5.4.2 contribute to, monitor and evaluate relevant parts of the APA's and Ofsted action plan and Academy curriculum policies;
  - 5.4.3 review proposals for students with special educational needs or disabilities (SEND);
  - 5.4.4 monitor and review information about Academy performance and reporting to parents taking note of statutory requirements;
  - 5.4.5 maintain oversight of the risk management of the Academy for those aspects relating to academic and personal-development standards;
  - 5.4.6 approve and oversee implementation of the Trust's Safeguarding Policy and procedures implemented in each academy;
  - 5.4.7 monitor the Academies' aims, policies and provision relating to social inclusion, pastoral support and home/academy links. Issues to be considered include, but are not limited to, the following:
    - 5.4.7.1 approving the governors' statement of general principles on student discipline;
    - 5.4.7.2 ensuring each academy has appropriate policies and procedures in place to respond appropriately to student discipline issues;
    - 5.4.7.3 reviewing the use of exclusions in each academy;
    - 5.4.7.4 monitoring student attendance and consider measures to improve attendance;
    - 5.4.7.5 monitoring and reviewing the equal opportunities policies.
  - 5.4.8 Review the development and outcomes of:
    - 5.4.8.1 Thames Gateway Teaching School Hub;
    - 5.4.8.2 Kent and Medway Training (KMT).
  
- 5.5 The Committee will take appropriate action on any other relevant matter referred by an Academy Board.